Tips when using the Safe Load Program App
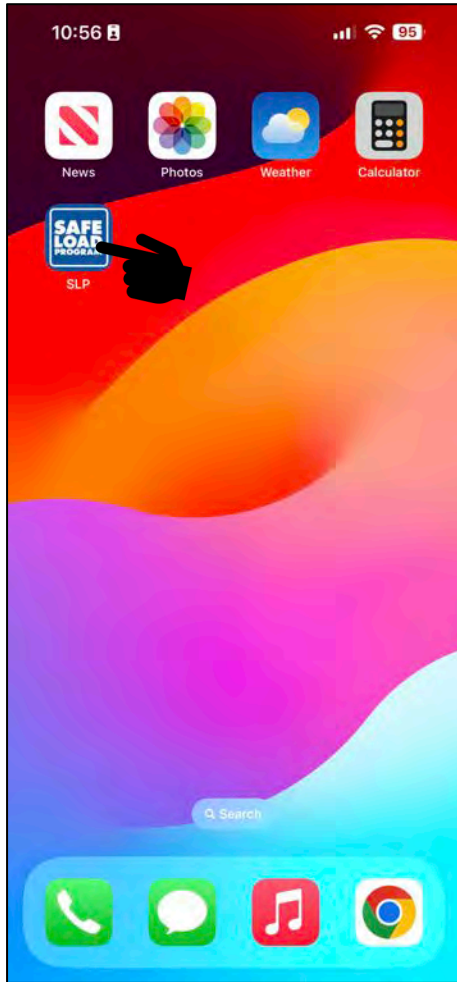
FOR A TERMINAL OPERATOR
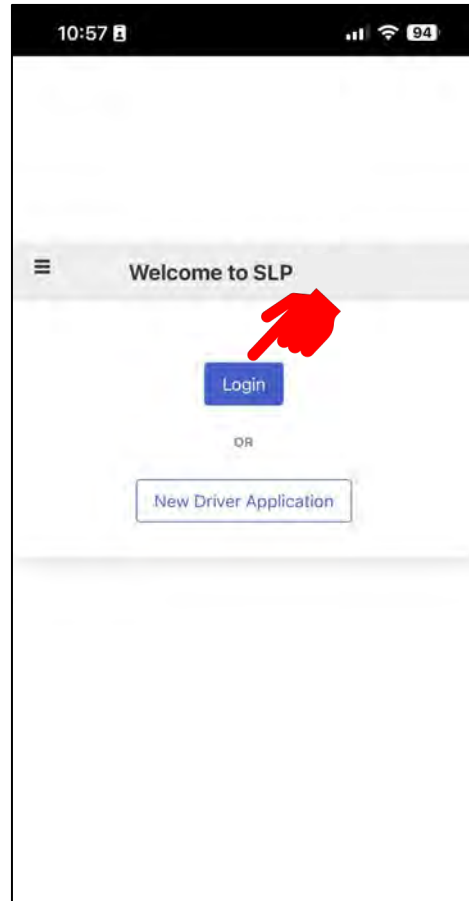
#1 Download our App from the App Store or Google Play.

#2 Navigate the App: Terminal Operator.
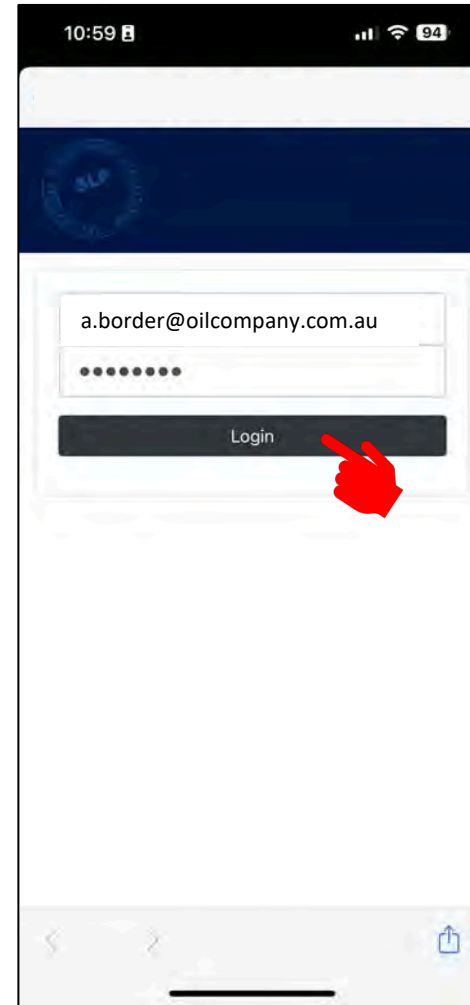

SLP App Icon

Login & Application Screen
From this screen you can:
• **LOGIN** *to the SLP Application*
  Or
• *This screen is also used by new drivers to make an application to SLP to receive Load training and be issued with an SLP ID card.*
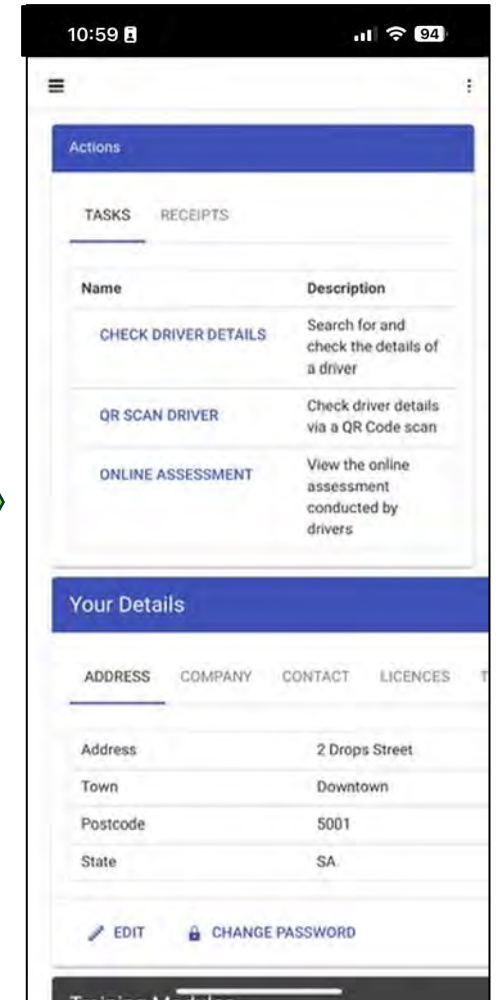 **NEW DRIVER APPLICATION**

User Login Screen
From this screen you can:
• *Enter your* **Username** *and* **Password**

If you are a Terminal Operator and don't already have a username and Password, contact SLP or your Company's SLP Administrator.
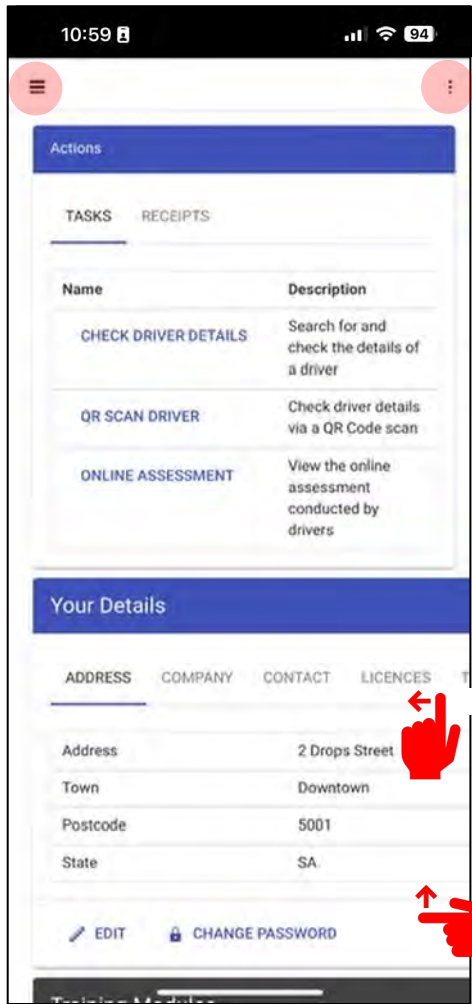
Terminal Operator Dashboard
From this screen you can access:
• **Actions**
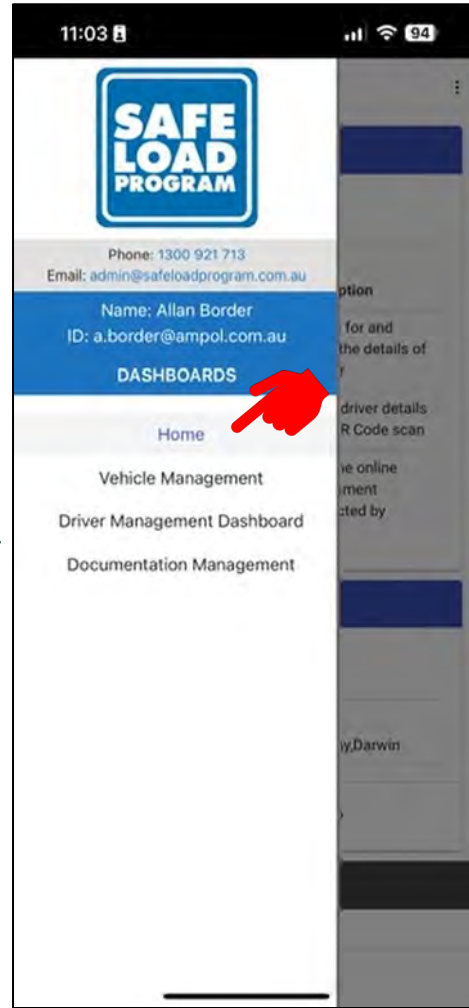• **Your Details**
• **Training Modules**

#3 Navigate the App: Terminal Operator.

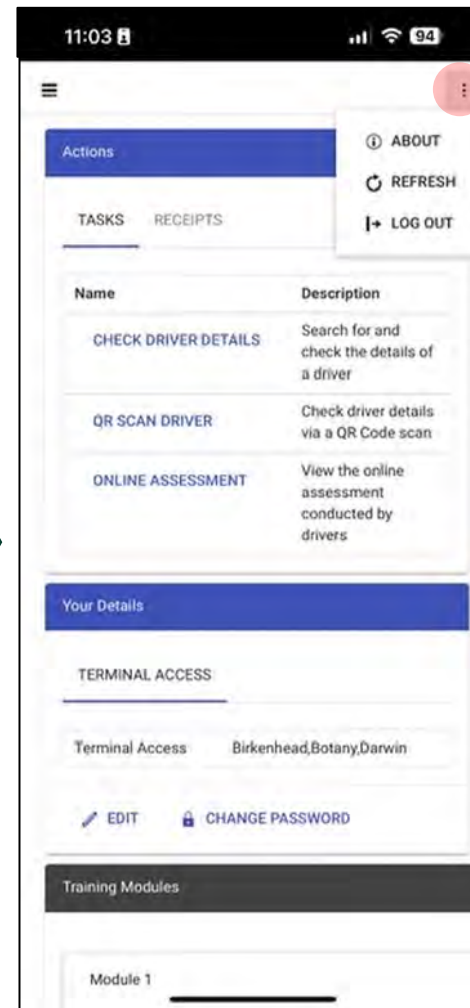**Terminal Operator Dashboard**

From this screen you can access:
- *Access to the Menu bar*

- *Access to the vertical 3 dots*
- **Swipe** *up to view more.*
- **Swipe** *left to view more.*

Menu Bar ☰

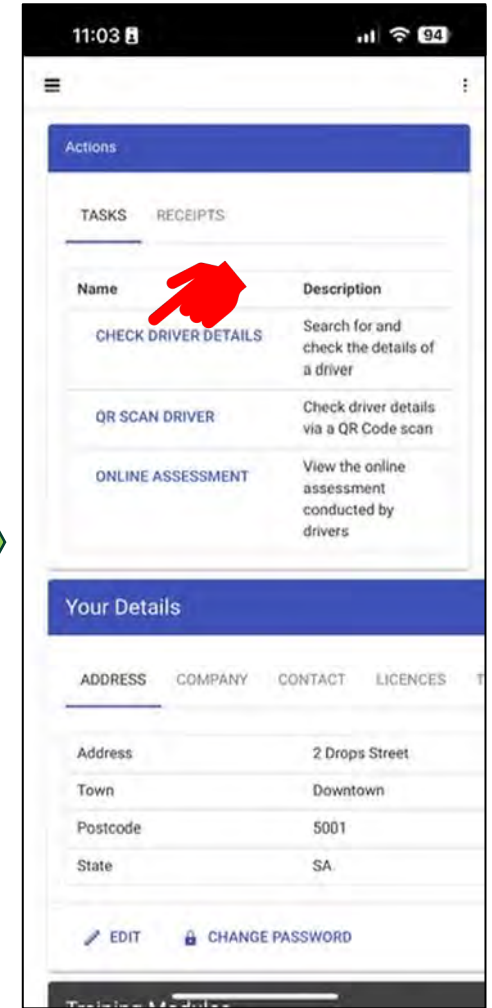From this screen you can access:
- *Home*
- *Vehicle Management*
- *Driver Management Dashboard*
- *Documentation Management*
- *Return to Home dashboard*

Vertical Three Dots ⋮

From this screen you can access:
- **ABOUT**   *(App Version Details)*
- **REFRESH**   *(App refresh)*
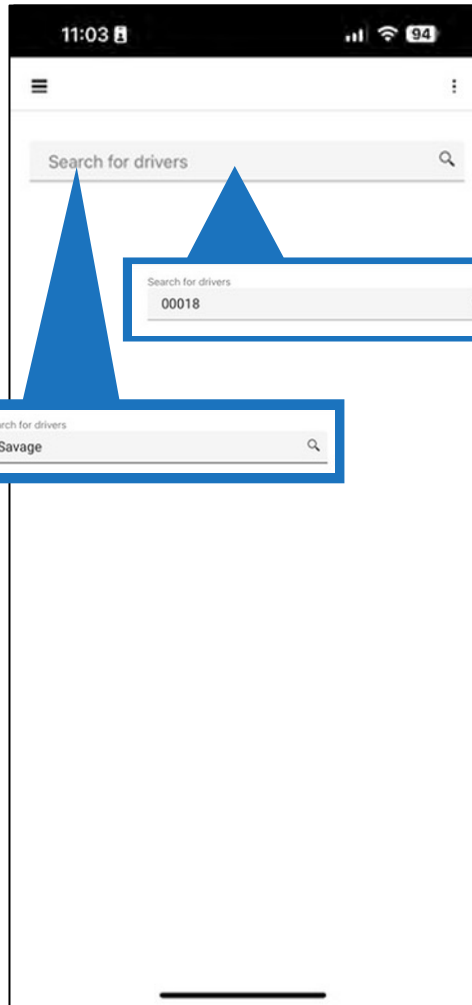- **LOG OUT**   *(exit the App)*

Terminal Operator Dashboard

From this screen you can access:
- **Actions Screen**
- **Your Details Screen**
- **Training Modules**
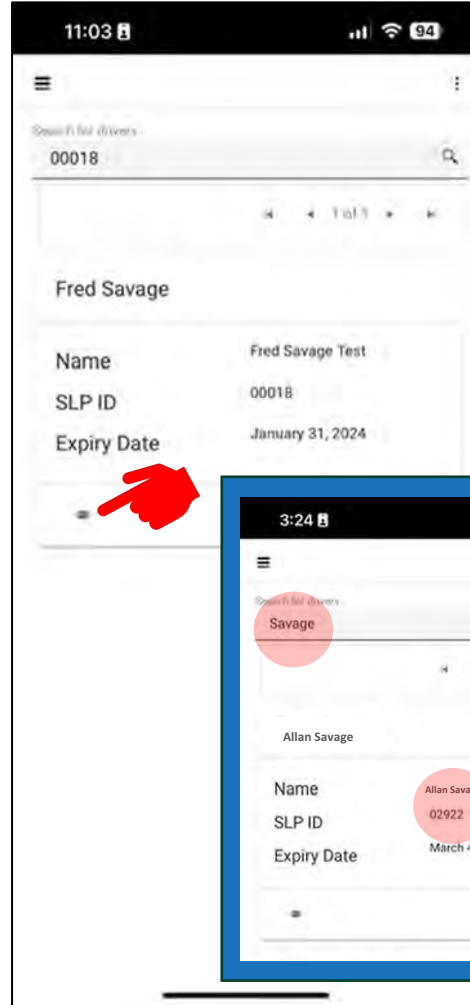
- **CHECK DRIVER DETAILS**

#4 Navigate the App: Terminal Operator.

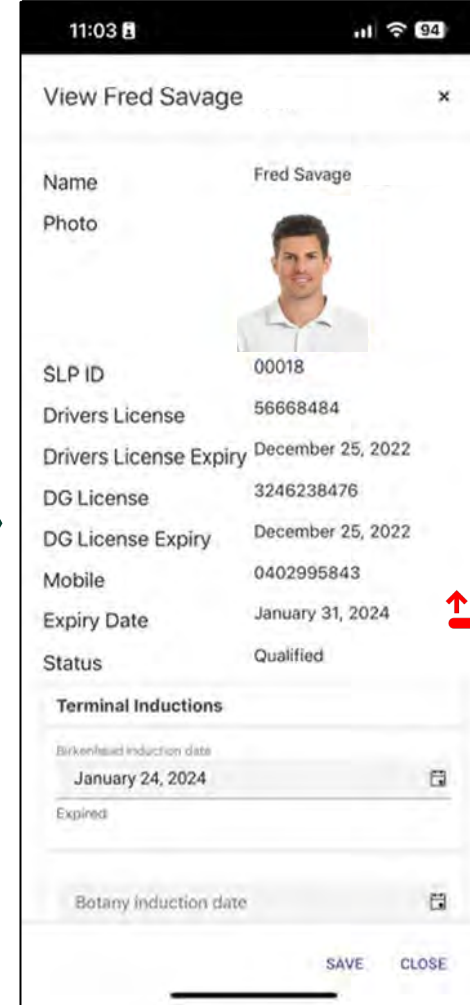## Search for Driver Screen
From this screen you can:
- *Enter the Drivers ID number or*
- *Enter the name of the Driver and search for their details.*

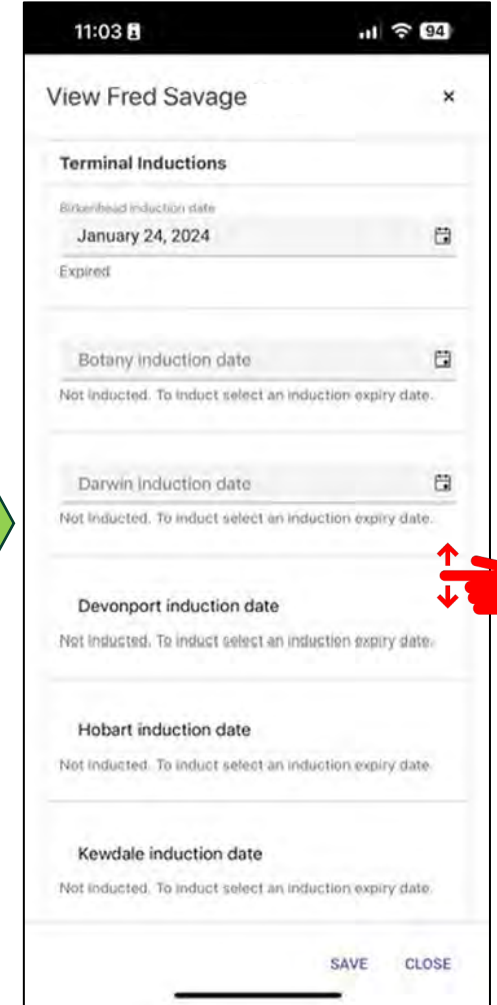## Driver Search Results
From this screen you can:
- *View the summary of your search results.*
- *A search by name may display more than one search result.*
- **View** *Driver detail*
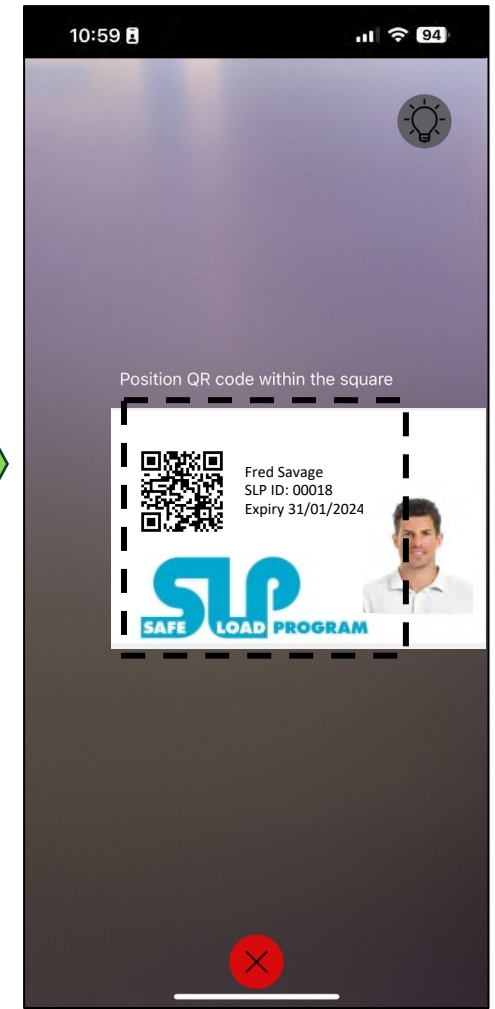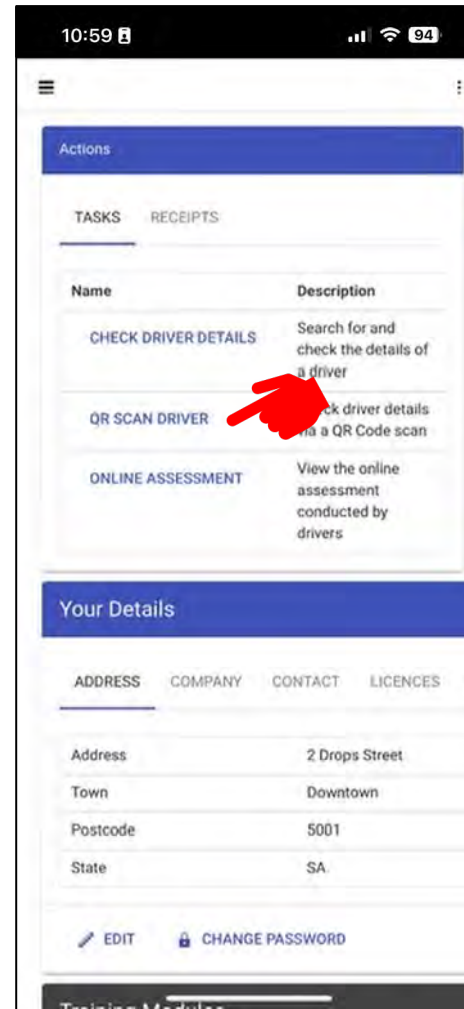
View Driver Detail
From this screen you can:
- *View the Drivers details.*
- *View or Edit the Driver's induction dates, for terminals that you have responsibility for.*
- **Swipe** *up for more information.*

View Driver Detail *cont'd*
- *View Driver induction dates for other terminals.*
- **Swipe** *up or down to view more.*
- *NOTE: if you don't have access to a terminal to change an induction date and you are responsible that terminal, please contact your company SLP administrator or contact SLP.*

#5 Navigate the App: Terminal Operator.
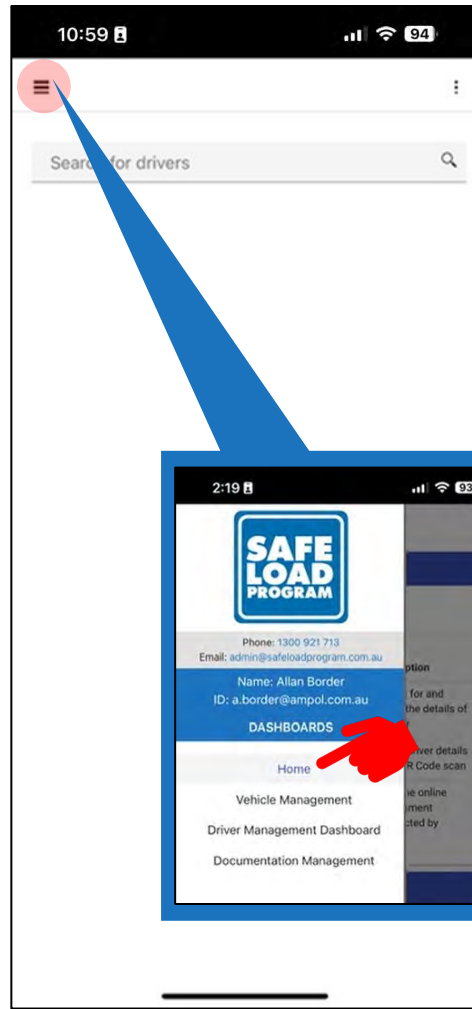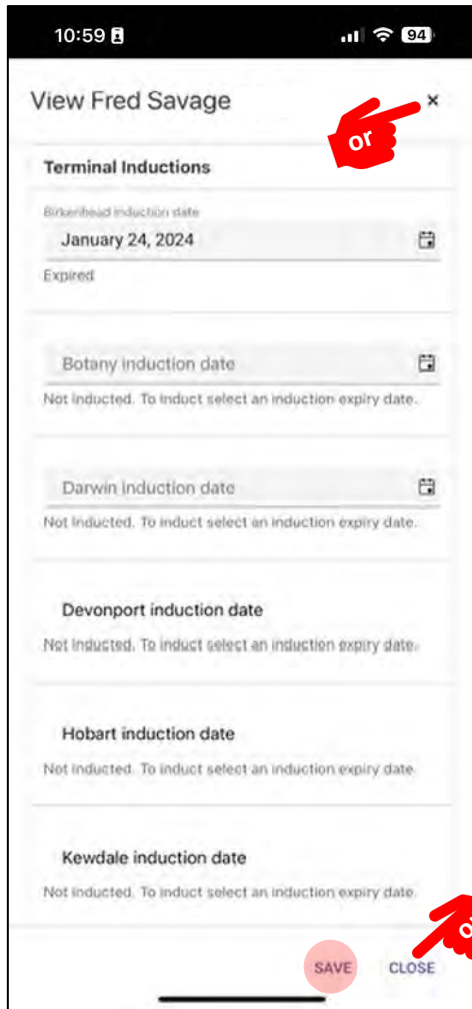
View Driver Detail *cont'd* 👁

- *If you have entered or changed an induction date. Press SAVE before closing the screen.*

- *Return to the search results screen by tapping X top right or CLOSE bottom right.*

Search for Driver Screen

- Return to your Terminal Operator Dashboard by tapping the Menu Bar ☰
- Then tap the **Home** link to take you back to the Home dashboard.

Terminal Operator Dashboard
From this screen you can access:
- **Actions Screen**
- **Your Details Screen**
- **Training Modules**

- **QR SCAN DRIVER**

QR Code Scanner

Once you scan the Drivers ID card with the QR code scanner the App will take you straight to the Drivers details.
View *Driver detail* 👁

#6 Navigate the App: Terminal Operator.

View Driver Detail 👁

From this screen you can:
- *View the Drivers details.*
- Return to the search results screen by tapping **X** top right or **CLOSE** bottom right.
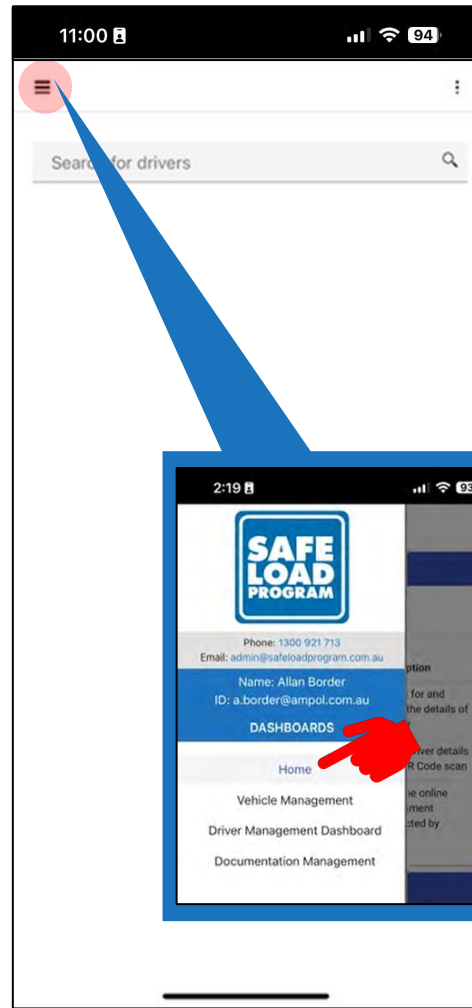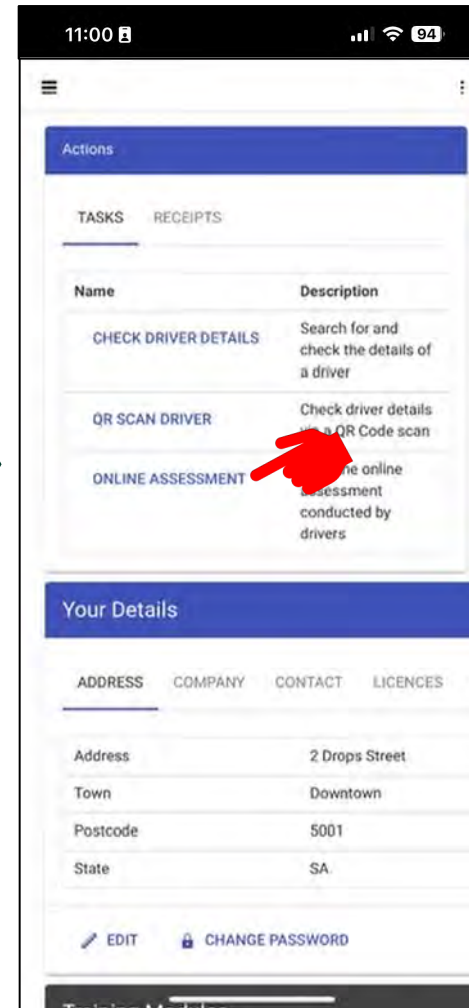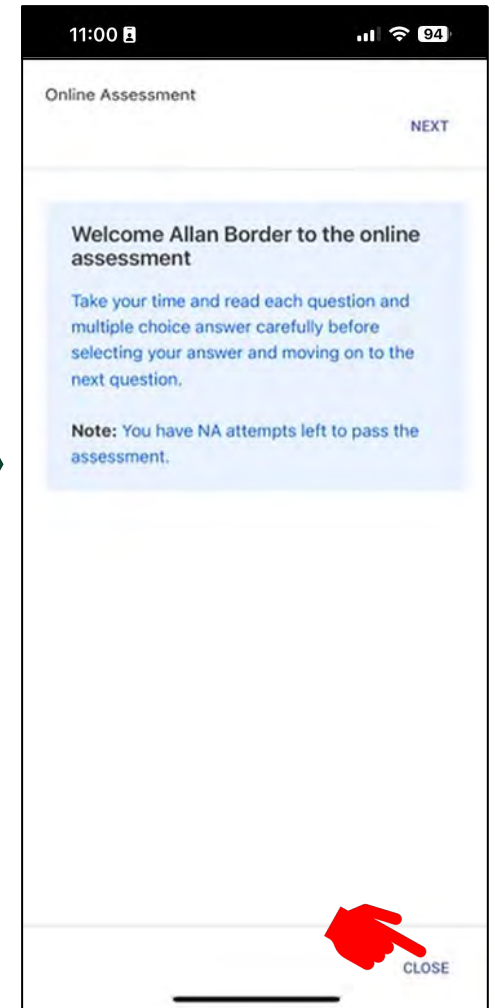
Search for Driver Screen
- Return to your Terminal Operator Dashboard by tapping the Menu Bar 🔴
- Then tap the **Home** link to take you back to the Home dashboard.

Terminal Operator Dashboard
From this screen you can access:
- *Actions Screen*
- *Your Details Screen*
- *Training Modules*
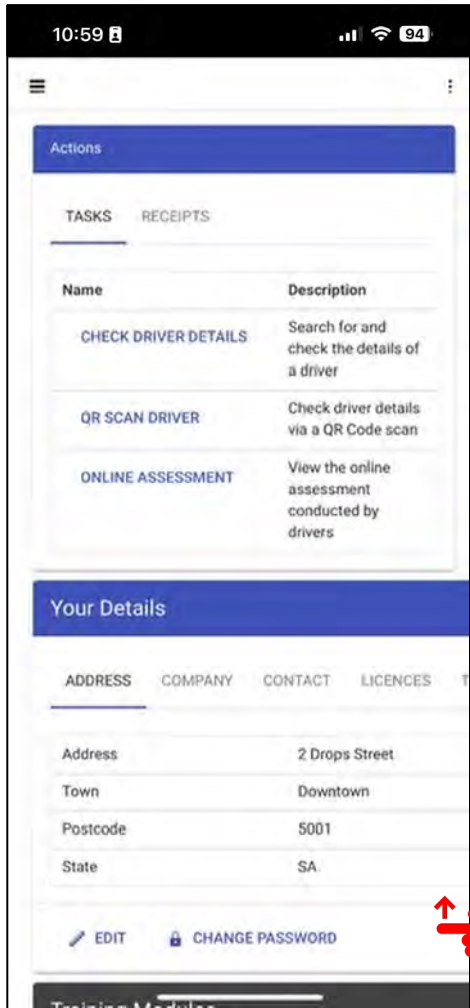
- **ONLINE ASSESSMENT**

ONLINE ASSESSMENT
Complete load training assessment, you can see the questions Drivers are assessed to complete load training.
- *Follow the prompts to start* **NEXT**
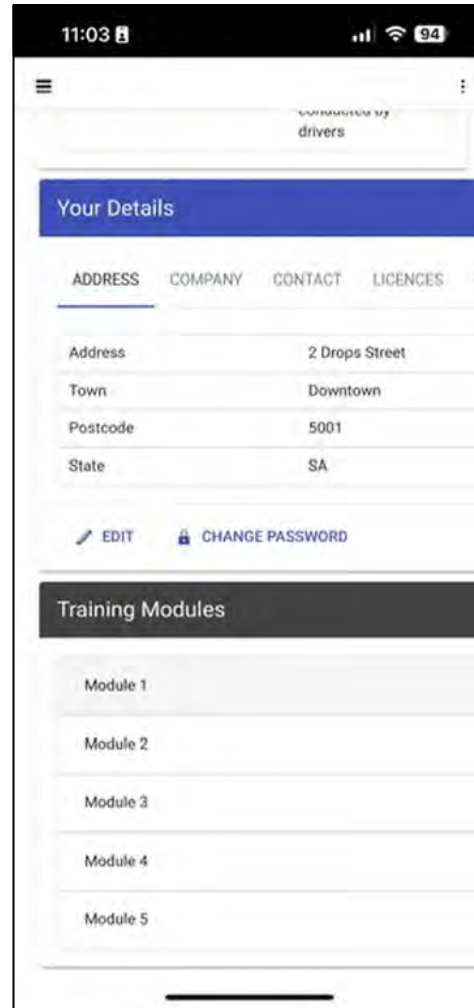- *Return to your* **Home** *screen by tapping* **CLOSE** *bottom right.*

#7 Navigate the App: Terminal Operator.

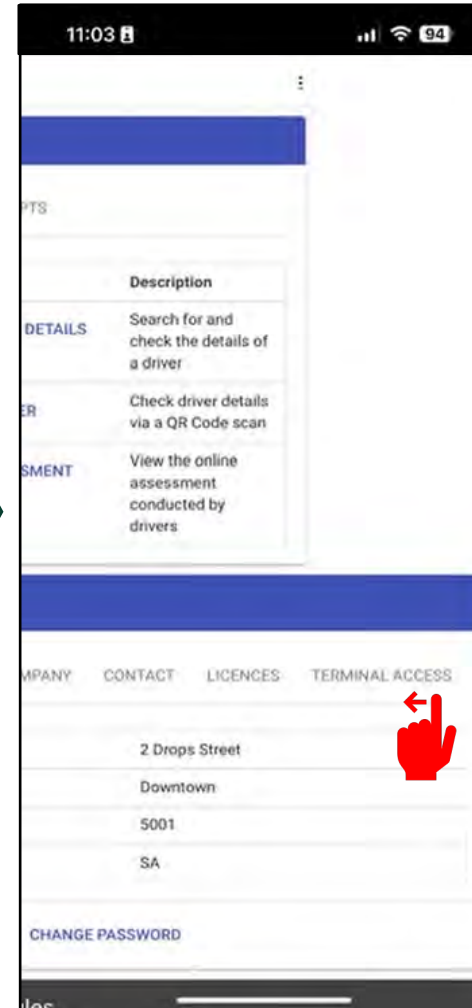**Terminal Operator Dashboard**
Your Details:
- ADDRESS COMPANY CONTACT LICENSES.
- **EDIT**   *(edit your details)*
- **CHANGE PASSWORD**
- *Swipe* up to view **Training Modules**.
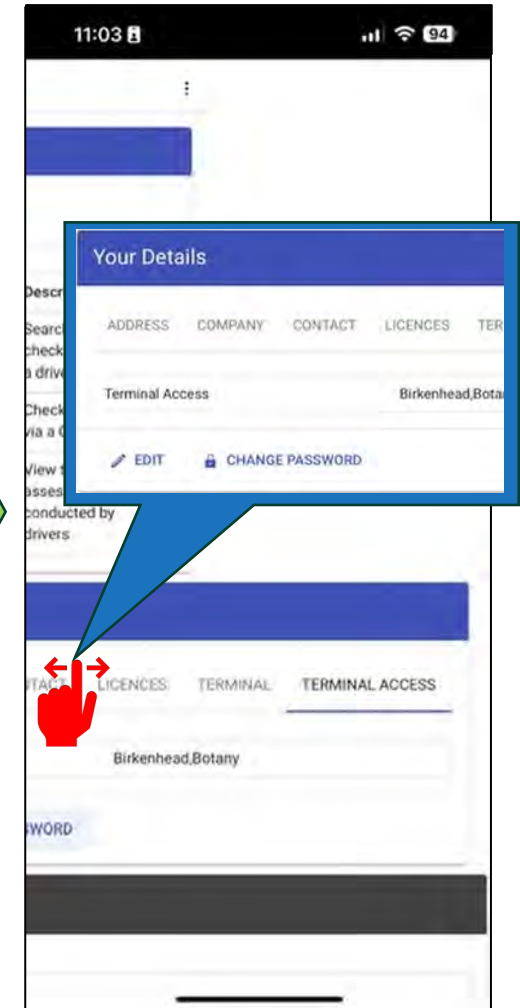
Terminal Operator Dashboard
Training Modules:
Driver load training video module's
- 1 - Health & Safety
- 2 - Product Properties
- 3 - Vehicle Loading
- 4 - Tanker & Gantry Knowledge
- 5 - Workbook and Switch Loading Chart

Terminal Operator Dashboard
Your Details:
- *Swipe* left and tap **TERMINAL ACCESS** to view the terminals you have been assigned.
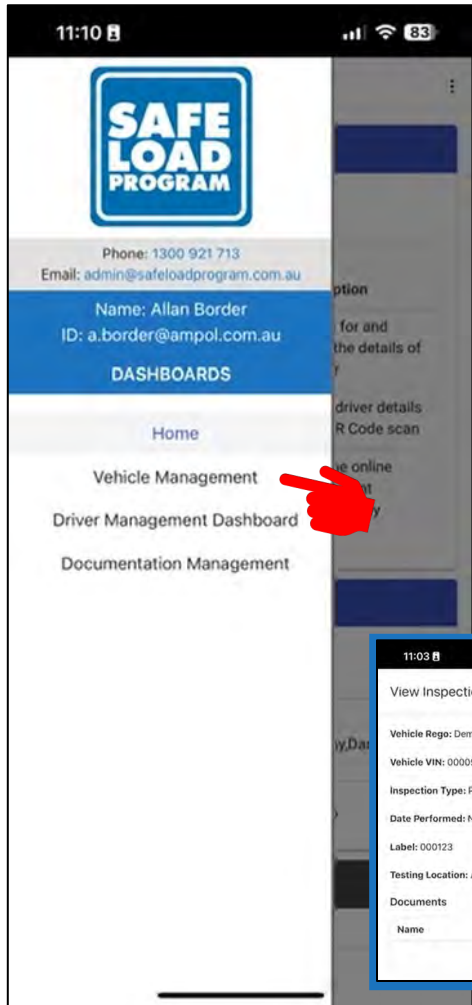
Terminal Operator Dashboard
Your Details:
TERMINAL ACCESS
This screen shows the Terminals you have been granted access, to approve Driver inductions.
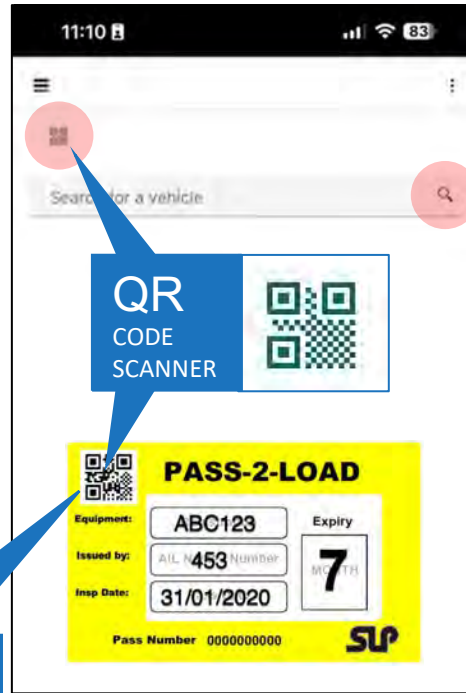- *Swipe* left or right to view more.

#8 Navigate the App: Terminal Operator.

## Menu Bar ☰

From this screen you can:
- Access **Vehicle Management**.
- *Documentation Management.*

Vehicle Management Search Screen

From this screen you can:
- *Search for a vehicle.*
  - *Type in the Registration No. and tap the* ***search*** *icon to access your search results; or*
  - *Use the* ***QR*** *code reader, scan the QR code on any SLP vehicle with an SLP inspection label. You will be taken directly to the Pass-2-Load Vehicle Inspection Screen linked to the scanned label.*
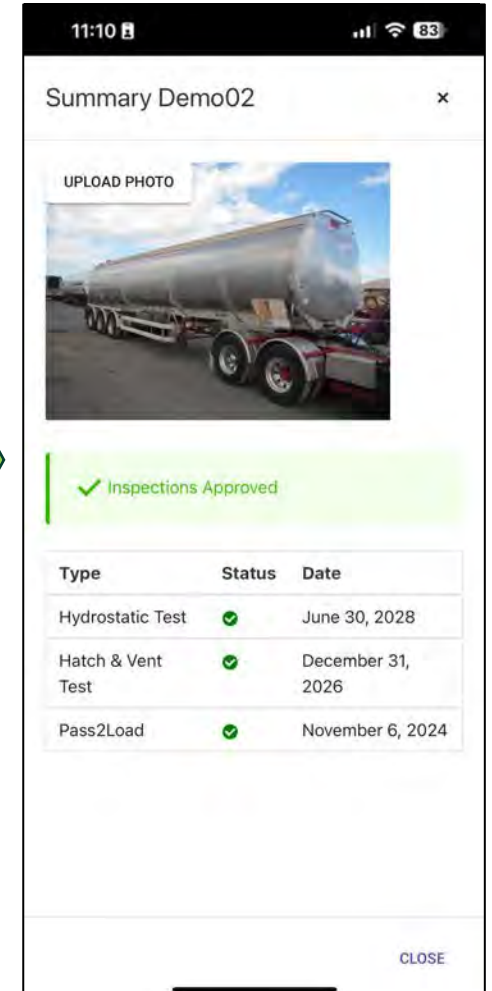
🔍 *Or* ▨ *& Scan*
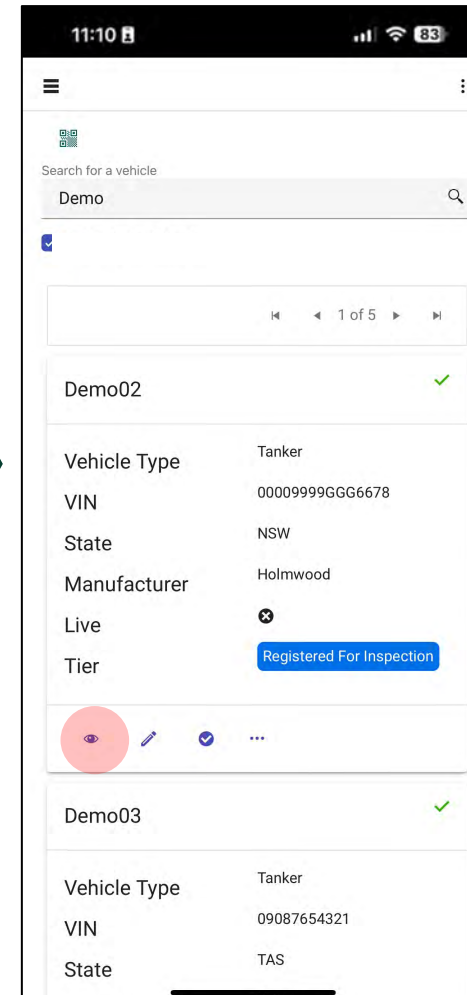
Search Results Screen 🔍

From this screen you can:
- *View your search results.*
- *Access a vehicle action bar.*

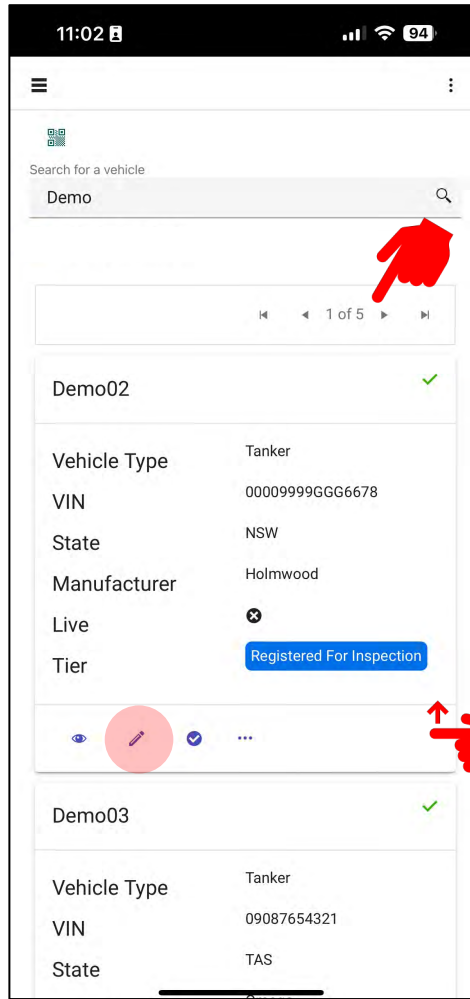- *Tap on the* ***Summary Page*** *Icon.* 👁

Summary Page 👁

From this screen you can:
- *Access the vehicle inspection status.*
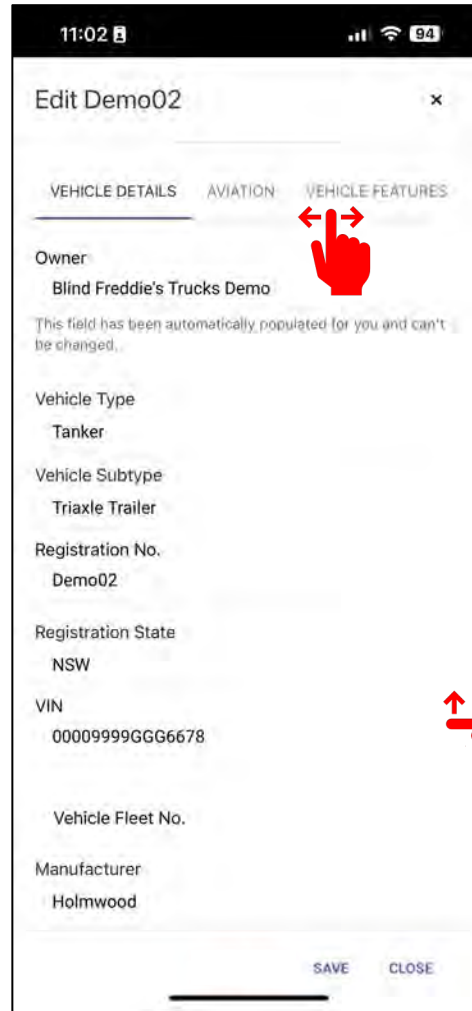- *Enter or update a photo of the vehicle.*

#9 Navigate the App: Terminal Operator.

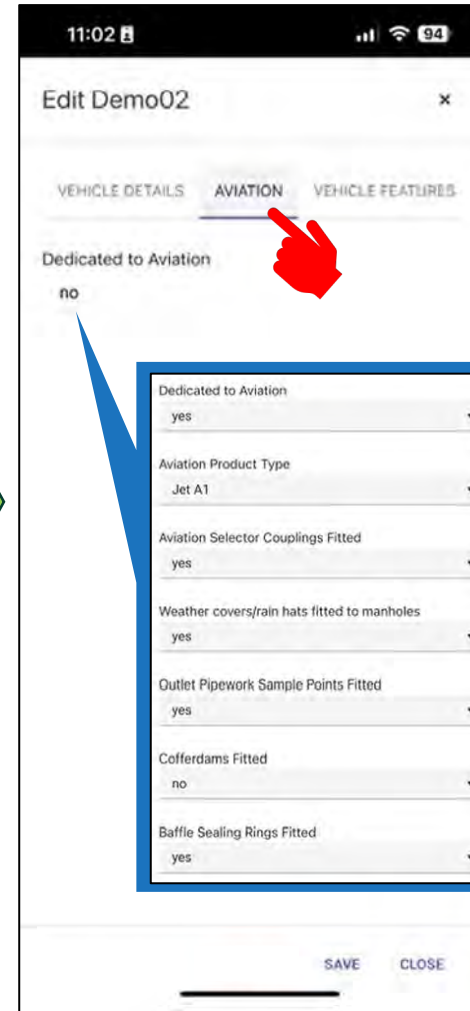## Search Results Screen
From this screen you can:
- *Access the vehicle action bar, by tapping on the vehicle **DETAIL** link*
- **Swipe** *up to see more listed vehicles.*

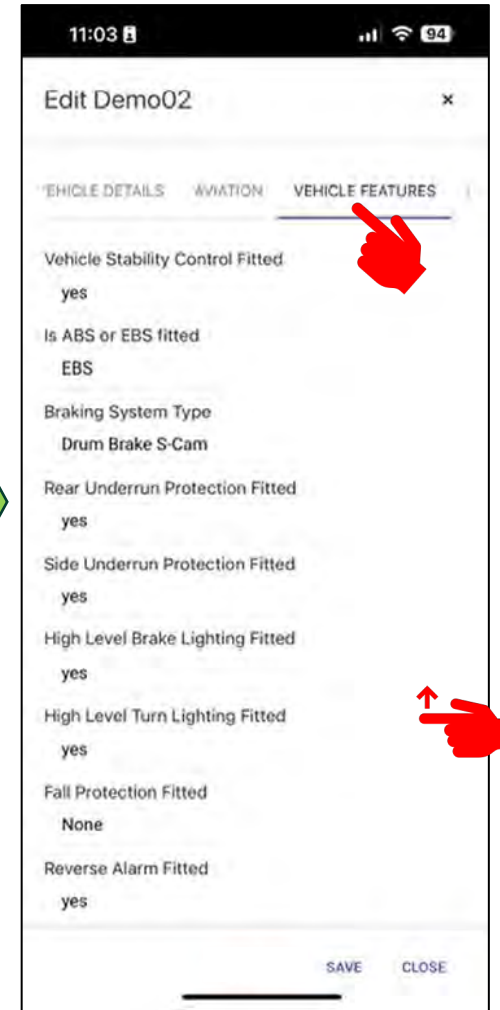## Vehicle Detail Screen
From this screen you can:
- *View vehicle basic details*
- *Access the vehicle information bar.*
- **Swipe** *this bar left for more tabs.*
- **Swipe** *up for more vehicle details.*

Vehicle Detail Screen
From this screen you can:
- *Access the vehicle **AVIATION** status tab.*
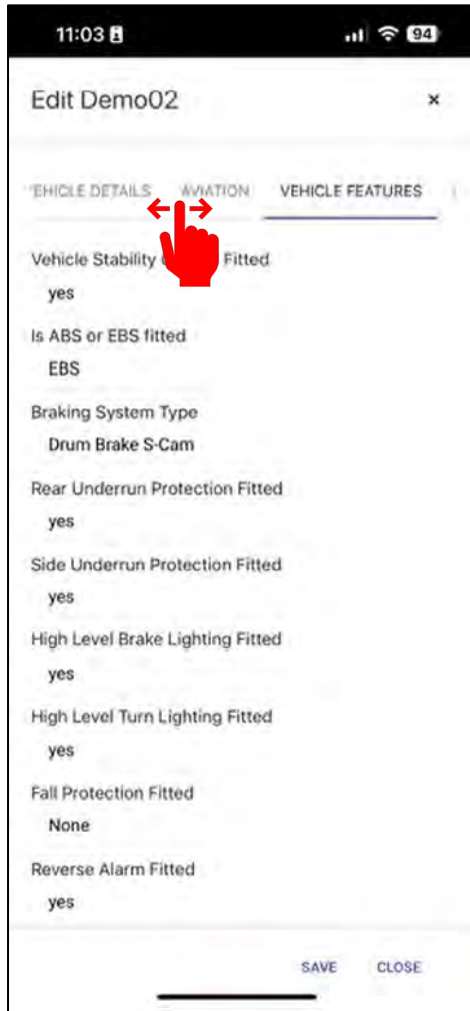- *More details will be displayed if the tanker is dedicated to Aviation.*

Vehicle Detail Screen
From this screen you can:
- *Access **VEHICLE FEATURES** tab.*
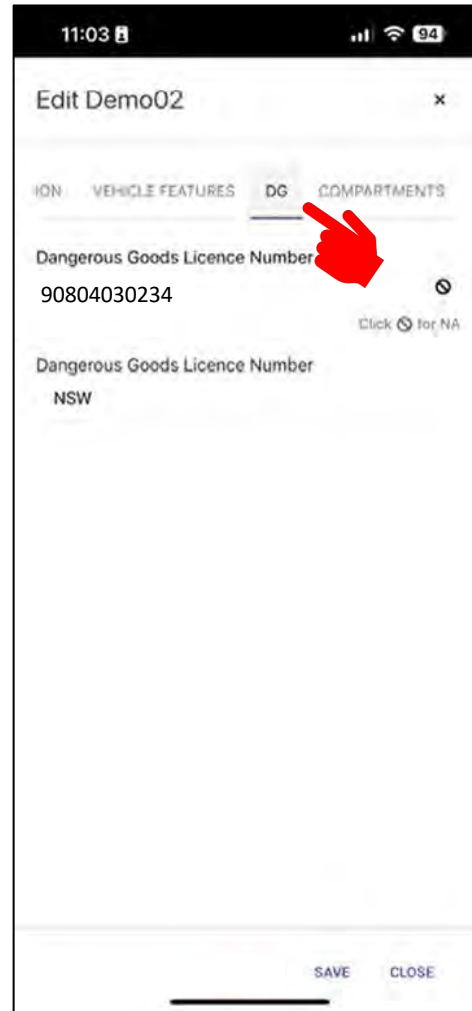- **Swipe** *up for more vehicle features.*

#10 Navigate the App: Terminal Operator.

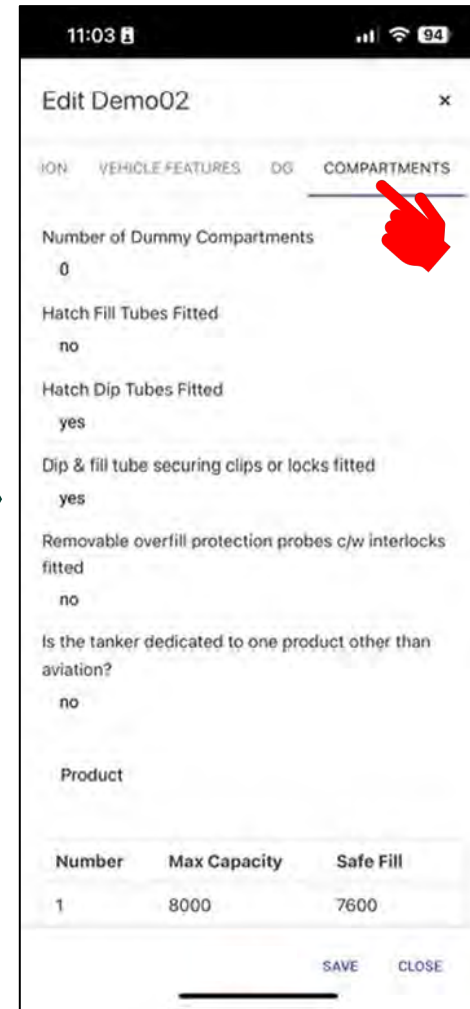**Vehicle Detail Screen** ✏️
From this screen you can:
- *Swipe this bar left for more tabs and swipe right to return.*

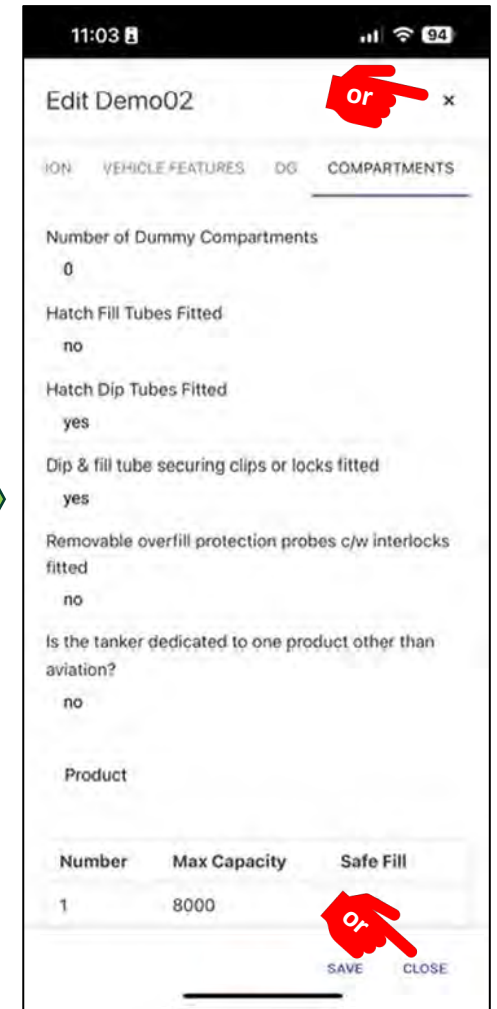**Vehicle Detail Screen** ✏️
From this screen you can:
- *Access the vehicle Dangerous Goods (DG) information.*

Vehicle Detail Screen ✏️
From this screen you can:
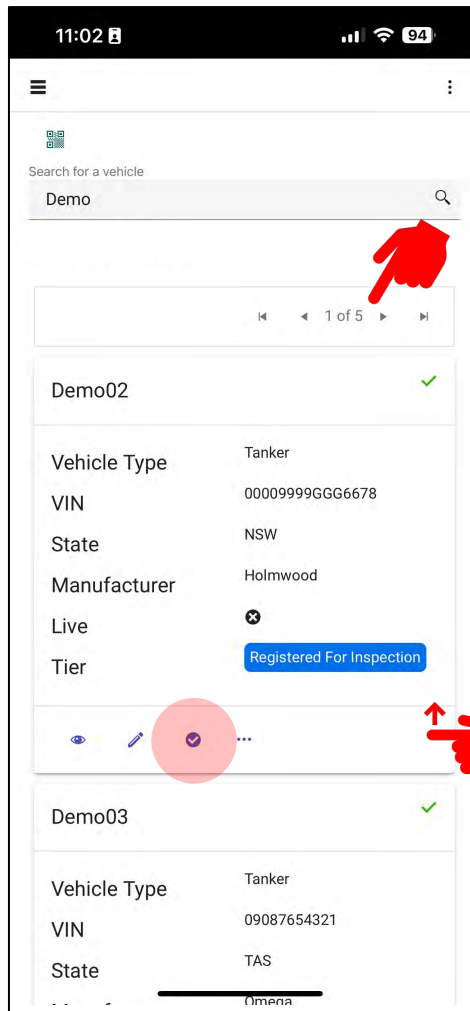- *Access the tanker COMPARMENTS information.*

Vehicle Detail Screen ✏️
From this screen you can:
- Return to the search results screen by tapping **X** top right or **CLOSE** bottom right.
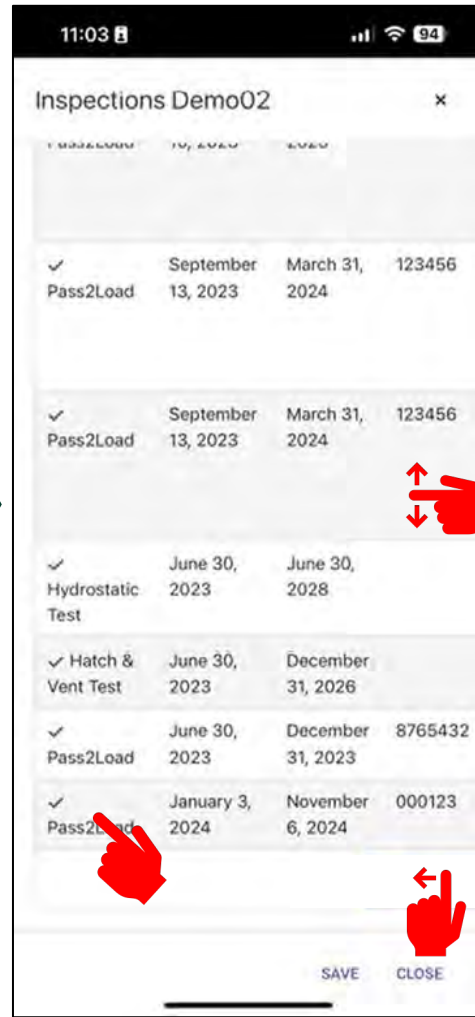
#11 Navigate the App: Terminal Operator.

Search Results Screen

Return to the search results screen and from this screen you can:
- *Access the vehicle **Inspections** screen.*
- *Swipe up to see more listed vehicles or select other pages of listed vehicles.*

Vehicle Inspections Screen ✓

From this screen you can:
- *Access **Inspection** details by tapping on the inspection you choose.*
- ***Swipe** up or **swipe** down to see more listed inspections.*
- ***Swipe** left for more inspection information.*
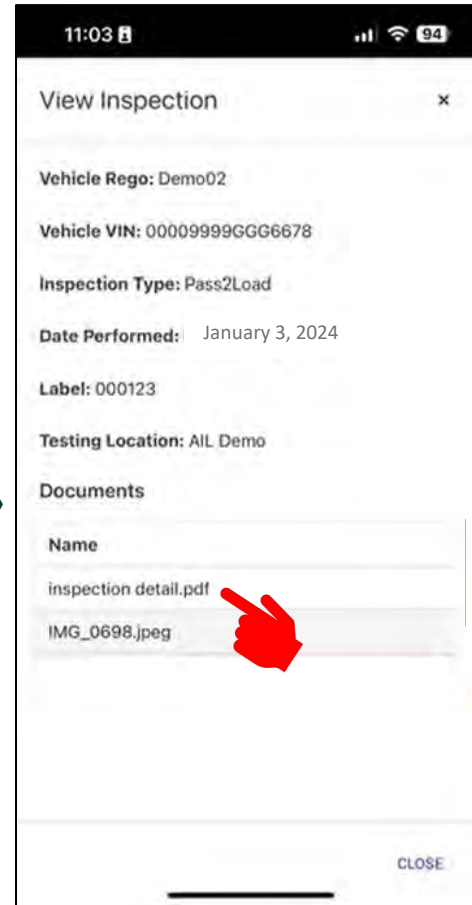
Vehicle Inspection Screen ✓

From this screen you can:
- *Access Inspection information.*
- *View documents by tapping on the document you want.*

View Document Screen

From this screen you can:
- *Access detailed documents.*
- *View all selected documents by tapping on the arrows ◄ ►*
- *Expand the document size. 🔍*

#12 Navigate the App: Terminal Operator.

Vehicle Inspection Screen ✓
From this screen you can:
- *Access Inspection information.*
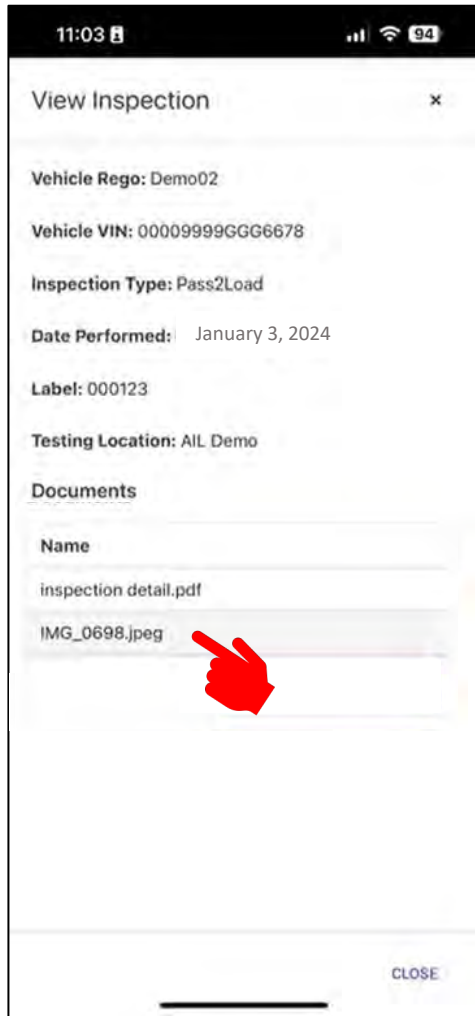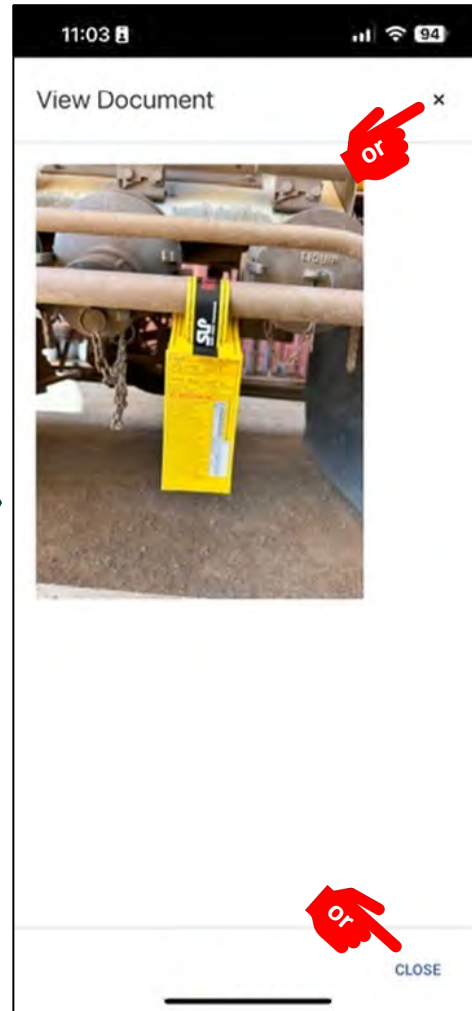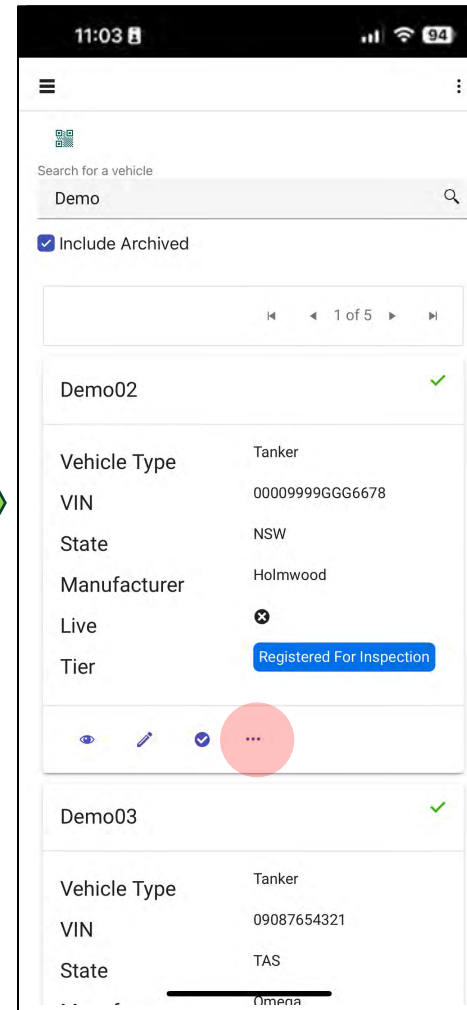- *View documents by tapping on the document you want.*

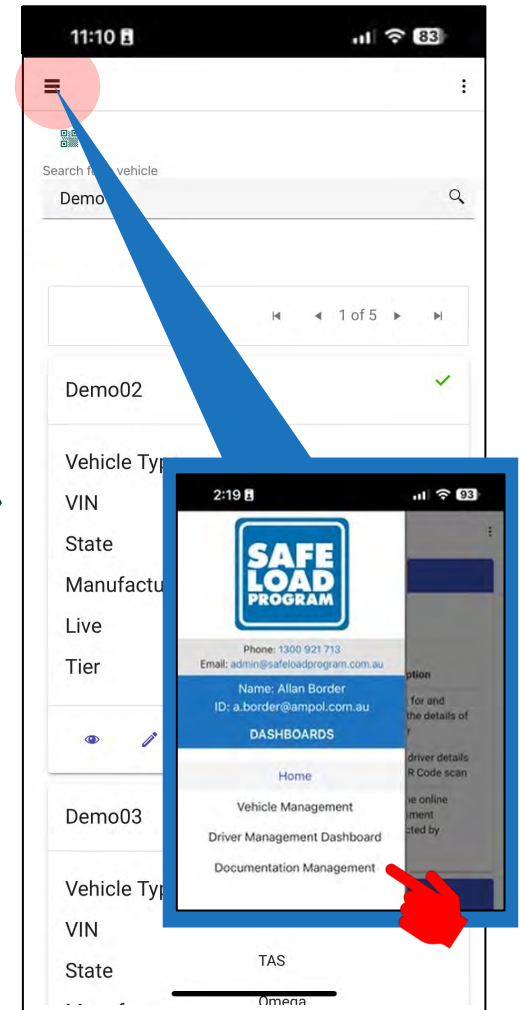## View Document Screen ✓
From this screen you can:
- *View photos or documents entered for the vehicle.*
- *Return to the **Search Results Screen** by tapping **X** top right or **CLOSE** bottom right.*

Search Results Screen 🔍
Horizontal Three Dots •••

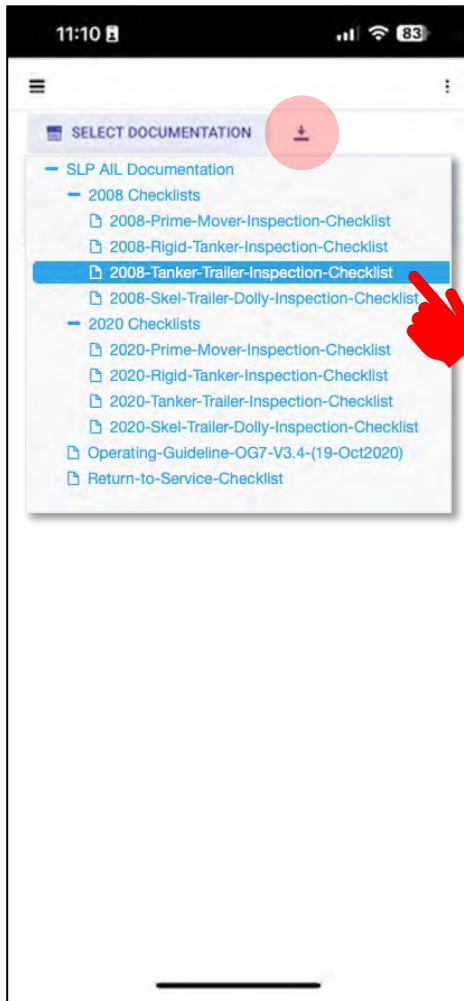- *The **AUDITS** tab is only available to inspection locations*.

Search Results Screen 🔍
From the search results screen you can:
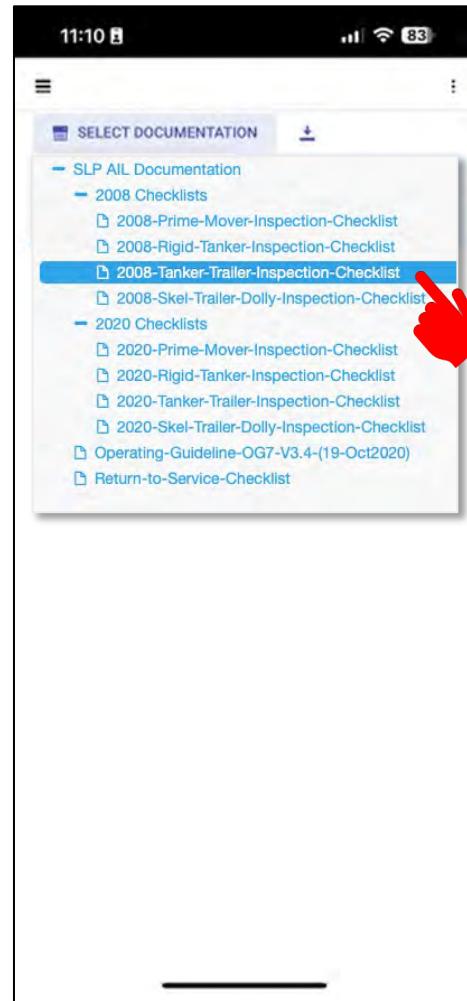- Go to the **Document Management Dashboard** by tapping the Menu Bar. ☰

#13 Navigate the App: Terminal Operator.

Documentation Management Screen

From this screen you can:
- *Access and view or download Vehicle Inspection Documents.*
- *Select a document and* **download** *the document.*
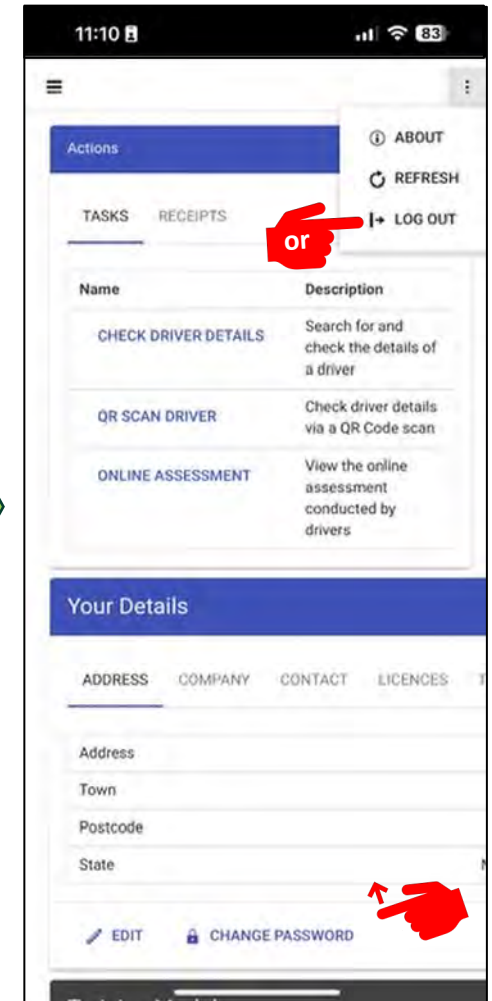
Documentation Management Screen

From this screen you can:
- *Access and view vehicle Inspection Documents.*
- *Select the document you wish to view and tap.*

Document View Screen
- *Access and view Inspection Documents.*
- **Swipe** *up or down to see more of the document.*
- *Use the back arrow to return to the Document Management Screen*

Vertical Three Dots

Return to any screen where you can access the Vertical Three Dots
Where you can | LOG OUT:
Or
Simple swipe out of the App, this way you can stay logged in until the next time you need it.